



REQUEST FOR SOLICITATION (S)

This form is required to request permission to solicit within Holy Trinity boundaries and/or from Holy Trinity parishioners at masses or at other locations. The form is required whether or not the benefactor is the parish or other non profit activity. The solicitation or its benefactor must not be in conflict with values of the Catholic faith, the Arlington Diocese or Holy Trinity Parish. Personal financial or other benefit of the soliciting entity or person is not normally permitted. This form is required to be completed, submitted and approved/disapproved at least three (3) weeks prior to the planned event.

Approval/disapproval is based on (1) the planned activity, (2) conflict with other approved parish activity (s), (3) value monetary or spiritual to our Catholic values, (4) the overall benefit to the parish or outside entity, and (5) at the sole discretion of the Pastor or his designee.

Date Submitted: _____ **Committee/Ministry:** _____

Requestor: _____ **Telephone No:** _____

Purpose of Solicitation: *(Provide sufficient information detailing solicitation activity(s), benefactor(s), etc. Use back of form if more space needed.)*

Is this a one time event? _____

If no, What is the frequency of the activity:

Benefit to Parish: *(Detail how would this activity benefit Holy Trinity)*

Income/Expenses to Parish: *(If no, so indicate.)*

Desired Date(s) & Time(s) *(Include alternate date if possible.)*

For Parish Use Only

Date Received: _____ **Received by:** _____

Pastor's Approval: _____ **Pastor's Disapproval:** _____

Comment: _____
